



ATLAS COAL MINE NATIONAL HISTORIC SITE

Box 521, East Coulee, AB T0J 1B0

Tel: 403.822.2220

www.atlascoamine.ab.ca

@atlascoalmine

Conservation Technician 2021

Job Description

This role ensures the smooth operations of the Conservation and Maintenance Department. This role involves a wide range of tasks including washroom cleaning/sanitation, lawn maintenance, pest management, building upkeep, and more. As the Atlas team is small, the Conservation Technician may be called upon for occasional public tours, and will be expected to assist as needed with public-facing duties. All duties must be performed in compliance with the Atlas' occupational health & safety policies, including our COVID-19 mitigation policies.

Responsibilities:

- 1) Clean and maintain the Atlas' historic buildings, ensuring they are a welcoming environment for the Atlas' visitors and staff. Including but not limited to mopping, dusting, window washing, sweeping, sanitizing, and painting. All work will be done in compliance with the *Standards and Guidelines for the Conservation of Historic Places* document.
- 2) Clean and maintain the Atlas' historic landscape to enhance visitor experience and visitor/staff safety. Duties include but are not limited to lawn care (including the use of lawn mowers and weed whippers), litter removal, painting, ditch maintenance, and track maintenance. Dependant on project requirements, this role may include assisting with in-depth historic building and landscape conservation.
- 3) Assisting in the upkeep of a clean and welcoming workspace, by keeping the work areas and tools clean and ready for the next person.
- 4) Maintain both public and staff washrooms in a clean and sanitary manner, strictly following the Atlas' COVID-19 mitigation policies.
- 5) Learn the basic history of coal mining in the Drumheller Valley, including the work and home life of the miners, the technical operation of the Atlas, and the social context in which the mines operated.
- 6) As we are a small team at the Atlas, assisting others with tasks may be required throughout the job term.

Qualifications, Experience, and Competencies:

We require at least one year of post-secondary education, preferably in archaeology, museum studies, theatre technician, or a closely related discipline. Basic first-aid certification is required prior to the first day of work. CSA approved steel-toed footwear is required. A valid driver's license is required. A positive, flexible, caring attitude is necessary, and we expect all Atlas employees to take care of themselves, their teammates, and our visitors throughout their work term. Knowledge of Parks Canada's *Standards and Guidelines for the Conservation of Historic Places* and basic skills with hand and power tools would be an asset.

We thrive in a diverse work environment and encourage all qualified applicants to apply.

Work Environment and Compensation:

The Atlas is an outdoor historic industrial site in a rural location. All site buildings are designated historic resources. Work conditions can be challenging at times, due to the nature of the site and the Drumheller environment (extreme heat during the summer, difficult local terrain, historic buildings). The job requires working over rough terrain, use of a variety of powered and unpowered maintenance equipment (lawn mowers, etc), crouching, stretching, and lifting of up to 20kg.

The conservation technician will work a rotating schedule, including weekends. Conservation technician will work 37.5 hours a week, and hours per week will not normally exceed 44.

Rate of pay is \$17.00/hour.



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To apply, please email with cover letter and resume to recruitment@atlascoalmine.ab.ca (ATTN: Jay Russell) and reference the job post in the subject line.

Application Deadline: Sunday, February 28th, 2021

All seasonal posts are grant dependent and preference will be given to applicants eligible for Young Canada Works (YCW) funding. Check your eligibility for YCW [here](#).

All candidates must be legally entitled to work in Canada.

The Atlas Coal Mine National Historic Site is committed to an equitable, diverse, and inclusive workforce. We welcome application from all qualified persons. We encourage women; First Nations, Métis and Inuit persons; members of visible minority groups; persons with disabilities; persons of any sexual orientation or gender identity and expressions; and all those who may contribute to the further diversification of ideas at the Atlas to apply. We thank all who express interest in this position, however, only those selected for an interview will be contacted.