

ARCHITECT / PROJECT MANAGER

ARCHITEXAS – Architecture, Planning and Historic Preservation, Inc. is a mid-size architectural firm with offices in Dallas, Austin, and San Antonio that provides architecture, planning and urban design services, and is recognized nationally for award-winning preservation projects.

ARCHITEXAS Austin is seeking a full-time Architect / Project Manager, beginning immediately, with the following qualifications:

- Professional degree in architecture required; advanced degree or graduate level studies in historic preservation a plus.
- 5 – 7 years experience working in an architectural firm.
- Proficiency using Revit and AutoCAD 2015 or higher for drawing and drafting is required.
- Competence in Sketch-up, Adobe Creative Suite (Photoshop, Illustrator, InDesign, etc), MS Office and MS Project is a plus.
- Experience in field measuring and accurately converting measured drawings into CAD drawings is a plus.
- Ability to manage small to medium size architectural projects including preparation of design and construction documents including specifications, bidding, and construction administration.
- Conscientious, detail oriented, desire to take on responsibility.
- Excellent writing/communication skills; ability to prepare historic structure reports, condition assessments, and similar technical reports making treatment recommendations a plus.
- Must be willing to attend site visits. Some travel out of town will occasionally be required.
- Available for full time employment.

Benefits include paid vacation, paid sick leave, paid holidays, medical, dental, life insurance, 401K.

Please include a letter of interest, resume and sample projects from portfolio on paper, CD or web links.

Salary will be commensurate with experience and qualifications.

Send qualifications to the attention of Stan Graves:

- Email: ataustin@architexas.com (10mb max)
- NO CALLS PLEASE