



HISTORIC PRESERVATION PROJECT MANAGER/PROJECT ARCHITECT

Established in 1965, Glavé & Holmes Architecture is a nationally recognized architecture, interior design and planning firm located in Richmond, Virginia. The firm strives to create context-specific designs that fit seamlessly into the cultural and historical milieu of a given community, while addressing the functional needs of the people who interact with each space. We believe that great design is contextual, timeless, and has the capacity to engage the intellect and elevate the human spirit.

Glavé & Holmes Architecture is seeking to fill a position in our Historic Preservation Studio for a Project Manager/Project Architect with between 8 and 10 years of experience with historic rehabilitation.

The Project Manager/Project Architect role and responsibilities include the ability to be the primary client contact for a variety of historic project types and sizes, directing the project team's work, creating and managing project budgets/schedules, as well as controlling project deliverables, coordinating consultants and managing all areas of project delivery. Projects include historic restoration, rehabilitation, adaptive reuse, and compatible new design in historic contexts, as well as, historic rehabilitation tax credits, condition assessments, and Historic Structure Reports.

The ideal candidate has the following credentials and abilities:

1. Between 8 and 10 years of experience, specifically in Historic Preservation and Rehabilitation.
2. Professional License in the U.S. or working toward licensure.
3. Additional coursework or Degree in Architectural History or Historic Preservation.
4. Experience with prior project and team management; experience with complex project programs and a variety of project sizes; experience with both public and private sector projects.
5. Demonstrated ability to manage projects well: targeted profit, client relationships, quality performance and team mentorship.
6. Demonstrated ability to create a set of construction documents, and knowledge of contemporary and historic materials, details and construction.
7. Expertise with Revit, AutoCad and Adobe Creative Suite platforms as well as with financial software, project management software such as Newforma, and MS office suite.
8. Abilities with graphic design, hand drawing, sketching, and verbal and written communications.
9. Ability to focus on multiple scales, multiple projects at once and work in a fast-paced environment. Adaptability and flexibility are essential.
10. Passion for historic buildings and design excellence; a collaborative spirit; willingness to learn/mentor and sense of humor.

Glavé & Holmes Architecture offers a competitive salary (\$75,000 to \$82,000) and benefits package and a hybrid work schedule.

Those with interest and who meet these qualifications should send a cover letter, resume and portfolio to: Jeanne LeFever, Director of Human Resources jlefever@glaveandholmes.com