

ENTRY-TO-MID LEVEL ARCHITECTURAL PRESERVATION ASSOCIATE

Simple Design Studio-Architects, P.C. (SDS) is seeking entry-to-mid level preservation associates to join our firm in New York City. SDS is an architectural firm specializing in the preservation, adaptive reuse, repair and rehabilitation of existing buildings and sites. We are structured to provide the thoroughness and technical expertise of a large firm with the collaboration and personal approach of a small firm. Our mission is to design and preserve the built environment with innovative methods that engage all narratives for project-specific approaches.

For more information about SDS, please visit www.simpledesignarch.com

QUALIFICATIONS

- Bachelor's degree or higher in architecture, architectural engineering, or related field
- Relevant work, internship and/or research experience with existing buildings
- Effective technical, graphical, written, and verbal communication skills
- Proficiency with AutoCAD and Microsoft Office
- Proactive team player with willingness to take on various responsibilities
- Ability to multi-task and prioritize tasks
- Ability to complete physical requirements of the position including on-site inspections
- Comfortability with heights, ladders, and scaffolding

RESPONSIBILITIES

- Perform hands-on condition assessments, forensic investigations, and construction observations
- Assist with and/or perform all project phases including investigation, construction document preparation, bid period services, and construction administration services
- Interface with clients, contractors, and other project team members
- Assume responsibility for key aspects of projects and complete assignments with limited oversight, under the guidance of senior professionals

SDS offers a hybrid work environment which is comprised of in-office, on-site and remote work. Salary to commensurate with experience.

- Entry level minimum salary: \$55k
- Mid-level minimum salary: \$75k

HOW TO APPLY

Qualified candidates should submit a cover letter with resume, salary requirements and representative work samples to info@simpledesignarch.com. All documents must be in PDF format, limited to 10 MB.

SDS is dedicated to cultivating a more inclusive and diverse profession. We encourage all qualified applicants to apply regardless of race, religion, sex, age, citizenship, disability, or criminal history.